



OTE 81-6514

10 NOV 1981

DD/A REGISTRY

FILE: Liaison

MEMORANDUM FOR: Director of Personnel

VIA: Security Officer, OTE
Deputy Director for Administration
Contract Personnel Division, OP

STAT FROM:
Director of Training and Education

SUBJECT: Memorandum of Oral Agreement - -

STAT

1. The following individual has been retained under contract to provide instructional service in conjunction with the Applied Analytical Techniques course. The effective dates of this contract are 30 November - 9 December 1981, unless sooner terminated by actual notice. Subject is scheduled to speak on 9 December 1981.

Name and Address	Employer	Security Facility Access Approval	Fee & Source of Earnings on Form 1099

STAT

2. This individual is to be paid under Pan Account Number 2275-4100 on a fee-per-task basis in the amount cited above upon certification that the task has been successfully completed. Income taxes are not to be withheld, but Form 1099 is to be issued in conformance with Federal income reporting requirements.

3. No commitments other than those stated above have been made to this individual.



STAT

Attachment:
Form 281

SUBJECT: Memorandum of Oral Agreement - [REDACTED]

STAT

CONCUR:

STAT

13 NOV 1981

for [REDACTED]
Deputy Director for Administration

Date

APPROVED:

STAT

13 NOV 1981

for [REDACTED]
Director of Personnel

Date

Distribution:

Orig - Addressee (Return to DTE)

1 - D/OP

1 - C/CPD/OP

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